Date: _____

| UNITED STAT | ES DISTRICT COURT for the |
|---|--|
| | District of |
| Plaintiff(s) $V.$ $Defendant(s)$ |)))) Civil Action No.))) |
| | IN A CIVIL ACTION |
| To: (Defendant's name and address) | |
| are the United States or a United States agency, or an o P. 12 (a)(2) or (3) — you must serve on the plaintiff an | on you (not counting the day you received it) — or 60 days if you officer or employee of the United States described in Fed. R. Civ. answer to the attached complaint or a motion under Rule 12 of notion must be served on the plaintiff or plaintiff's attorney, |
| If you fail to respond, judgment by default will You also must file your answer or motion with the coun | be entered against you for the relief demanded in the complaint. |

CLERK OF COURT

Signature of Clerk or Deputy Clerk

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Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

| was ra | This summons for (nanceived by me on (date) | | | | | |
|--------|--|-------------------------------|---------------------------------|------|------|--|
| was ic | · | · | | | | |
| | ☐ I personally served | the summons on the individual | | | | |
| | | | on (date) | ; or | | |
| | ☐ I left the summons at the individual's residence or usual place of abode with (name) | | | | | |
| | , a person of suitable age and discretion who resides there, | | | | | |
| | on (date), and mailed a copy to the individual's last known address; or | | | | | |
| | ☐ I served the summons on (name of individual) | | | | | |
| | designated by law to accept service of process on behalf of (name of organization) | | | | | |
| | | | on (date) | ; or | | |
| | ☐ I returned the sumn | nons unexecuted because | | | ; or | |
| | ☐ Other (specify): | | | | | |
| | My fees are \$ | for travel and \$ | for services, for a total of \$ | | | |
| | I declare under penalty of perjury that this information is true. | | | | | |
| Date: | | | | | | |
| | | | Server's signature | | | |
| | | | Printed name and title | | | |
| | | | Server's address | | | |

Additional information regarding attempted service, etc: